



**CEPA Europe**

Cultural & Educational Programs Abroad

# Application Form Dates & Fees 2012

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# CEPA Europe Direct Enrollment Programs Dates & Fees 2012

## Spring 2012

Program / Host University	Location	Dates (tentative)	Taught in	Credits	Fees
EU Studies Program <i>Université de Strasbourg</i> US Sponsor: Georgia State University <a href="http://www.eustudiesprogram.eu">www.eustudiesprogram.eu</a>	Strasbourg, France	Jan. 4 - Apr. 29, 2012 Apply by: Nov. 1, 2011	English or French	15 US credits	\$ 8,995 program \$ 3,650 tuition
London Study Abroad Program <i>University of Westminster</i>	London, England	Jan. 7 – May 26, 2012 Apply by: Oct. 10, 2011	English	60 UK credits	\$ 14,250
Central and East European Studies Program (CESP) <i>University of Economics (VŠE)</i>	Prague, Czech Republic	Feb. 5 - May 13, 2012 Apply by: Nov. 25, 2011	English or Czech	28 ECTS credits	\$ 6,695
Semester in Spain <i>Universitat Autònoma de Barcelona</i>	Barcelona, Spain	Jan. 12 – Apr. 25, 2012 Apply by: Nov. 1, 2011	English and Spanish	30 ECTS credits	\$ 10,845
EU Business Semester Abroad <i>SRH University Heidelberg</i> US Sponsor: The College of New Jersey <a href="http://www.semester-abroad.eu">www.semester-abroad.eu</a>	Heidelberg, Germany	Feb. 1 - May 18, 2012 Apply by: Nov. 15, 2011	English or German	16 US credits	\$ 11,990

## Summer 2012

Program / Host University	Location	Dates (tentative)	Taught in	Credits	Fees
German Capital – European Metropolis <i>Humboldt Universität Berlin</i>	Berlin, Germany	July 14 - Aug. 12, 2012 Apply by: Apr. 30, 2012	English and German	8 ECTS credits	\$ 4,085
Summer in Spain <i>Universitat Autònoma de Barcelona</i>	Barcelona, Spain	May 26 - July 13, 2012 Apply by: March 15, 2012	English and Spanish	12 ECTS credits	\$ 4,990
London Study Abroad Program <i>University of Westminster</i>	London, England	Session One: June 23 - July 14, 2012 Apply by: May 1, 2012 Session Two: July 14 - Aug. 4, 2012 Apply by: May 1, 2012	English	15 UK credits/ session	\$ 4,195 per session

## Fall Semester 2012

Program / Host University	Location	Dates (tentative)	Taught in	Credits	Fees
EU Studies Program <i>Université de Strasbourg</i> US Sponsor: Georgia State University <a href="http://www.eustudiesprogram.eu">www.eustudiesprogram.eu</a>	Strasbourg, France	Aug. 29 – Dec. 15, 2012 Apply by: June 1, 2012	English or French	15 US credits	\$ 8,995 program \$ 3,650 tuition
London Study Abroad Program <i>University of Westminster</i>	London, England	Sept. 16 - Dec. 16, 2012 Apply by: April 27, 2012	English	60 UK credits	\$ 15,495
Semester in Spain <i>Universitat Autònoma de Barcelona</i>	Barcelona, Spain	Sept. 1 - Dec. 16, 2012 Apply by: June 15, 2012	English and Spanish	30 ECTS credits	\$ 10,845
Central and East European Studies Program (CESP) <i>University of Economics (VŠE)</i>	Prague, Czech Republic	Sept. 12 - Dec. 21, 2012 Apply by: June 25, 2012	English or Czech	28 ECTS credits	\$ 6,995
EU Business Semester Abroad <i>SRH University Heidelberg</i> US Sponsor: The College of New Jersey <a href="http://www.semester-abroad.eu">www.semester-abroad.eu</a>	Heidelberg, Germany	Sept. 17 - Dec. 21, 2012 Apply by: June 1, 2012	English or German	16 US credits	\$ 11,990

# CEPA Europe Direct Enrollment Programs Initial Program Application Form



Please print clearly and provide your name as it is listed in your passport.

## Personal Information

Last Name: \_\_\_\_\_

Nationality: \_\_\_\_\_

First Name: \_\_\_\_\_

Passport No.: \_\_\_\_\_

Male  Female

Place of issue: \_\_\_\_\_

Birth date: \_\_\_\_\_

Expiration date: \_\_\_\_\_

Place of birth: \_\_\_\_\_

## Current Contact Information

Address: \_\_\_\_\_

City: \_\_\_\_\_

State/Zip Code: \_\_\_\_\_

Country: \_\_\_\_\_

Home phone/cell phone: \_\_\_\_\_

Email address: \_\_\_\_\_

## CEPA Study Abroad Program Information

I would like to apply for the following CEPA study abroad program:

Program Name: \_\_\_\_\_

Fall Semester  Spring Semester  Summer

Start date: \_\_\_\_\_

Please send me further details about internships if available.

## Current College / University Information

College/University Name: \_\_\_\_\_

My level at the start of the study abroad program will be:  Freshman  Sophomore  Junior  Senior  Graduate

Major: \_\_\_\_\_

Minor: \_\_\_\_\_

## Emergency Contact Information

Name: \_\_\_\_\_

Home phone/cell phone: \_\_\_\_\_

Relation to you: \_\_\_\_\_

Email Address: \_\_\_\_\_

Yes, I would like CEPA to send me an airfare quote.

Yes, I would like to order the optional traveler's insurance through CEPA. (Semester: \$15 per week / Summer: \$18 per week)

Signature: \_\_\_\_\_

Today's date: \_\_\_\_\_

Please note that this is an initial application form. After you have been approved and accepted by CEPA, you will be asked to provide further details according to your specific study abroad program.

Please sign, date and send the completed application form along with an unofficial copy of your transcripts to:

**programs@cepa-europe.com**

CEPA Europe c/o Jennifer Benschung, Burgweg 24, Im Schloss, 74379 Ingersheim, Germany

Phone: +49 7142 95 65 30 Fax: +49 7142 95 65 44

# Booking Terms and Conditions:

By signing the CEPA initial application with CEPA GmbH (referred to as "we or us") you indicate that you have read, understood and have accepted the terms and conditions and the information included in the offer. Upon entering into a contract with CEPA, you will be accepting the booking conditions on behalf of yourself and all other persons using our services pursuant to a booking made by you. The offer, quotation and contract, together with these terms & conditions, will be considered complete and binding once the signed contract has been received by CEPA. This represents your acceptance of the CEPA Terms and Conditions set out herein.

**Payment Schedule:** You will be required to pay the program costs in full according to the payment schedule as listed on your confirmation letter. The deposit and second payment are part of your final payment (unless otherwise indicated). Should full payment not be received by the payment schedule, we reserve the right to cancel the booking and issue cancellation charges as shown below. When a booking is made within 14 days of departure, full payment should be sent with the booking contract. Additional deposit requirements for airline tickets or other services will be confirmed at the time of reservation.

**Deferrals:** We will grant temporary payment deferral to you as soon as we receive official written verification from your financial aid office about the amount and release date for each of your financial aid funding sources. However, you are still responsible for the full program fee payment including any promised aid that we do not receive. The deposit can not be deferred.

**Cancellation Policy:** You must inform us in writing (by post/fax or email) as soon as possible if you wish to cancel a group program or cancel individual members of the group. Your notice of cancellation will only be effective from the moment we receive it in writing. Upon cancellation, the following charges per participant will be:

- up to 90 days prior to departure date ..... no charge
- 89-45 days prior to departure date ..... 10% of program costs\*
- 44-30 days prior to departure date ..... 25% of program costs\*
- 29-14 days prior to departure date ..... 50% of program costs\*
- 13-8 days prior to departure date ..... 75% of program costs\*
- 7 days or less prior to departure date ..... 100% of program costs\*

unless you can provide evidence that our expenses resulting from the cancellation were in fact lower than the aforementioned charges. A change in the arrival or departure date after the contract is signed is considered a cancellation. \*In addition to these fees, any unrecoverable expenses and/or cancellation charges imposed by the airlines will be charged.

**Termination due to force majeure:** If the travel is appreciably and not just temporarily impeded, endangered or impaired as a result of force majeure which was not predictable on conclusion of the agreement, both you and we can terminate the agreement. In the case of termination funds which have already been paid towards the program fee will be reimbursed and we can demand an appropriate compensation for travel services already rendered or for services which would have been rendered before the end of the program (e.g. non-refundable deposits, reservation or advance fees and down-payments for services to be rendered as part of the program).

**Liability:** The liability of CEPA GmbH is limited. Services provided in connection with our itineraries are rendered by suppliers acting as independent contractors and not as agents or employees of CEPA. In accepting these services you agree that CEPA shall not be liable for any loss, injury, damage, delay or problems incurred due to any company, person, organization, or person providing facilities in connection with your program, including but not limited to hotels, schools, restaurants, airlines, coach and ferry companies, and other tour operators in any circumstance.

CEPA acts only as an agent for services provided. The passenger contract used by the airlines, when issued, constitutes the sole contract between you and the airlines. No changes in the itineraries are expected, but we reserve the right to make them if necessary. Because of unforeseen changes in the transportation schedule, the land portion of the program may be occasionally extended or curtailed. CEPA cannot be held responsible for changes in the itinerary. The number of days indicated in the itinerary starts with the day of scheduled departure and ends with the scheduled return arrival day, irrespective of the hour of departure or return, and may vary due to transportation schedule changes. CEPA reserves the right to accept or to retain anyone as a passenger on the program, or to cancel the program. After refunding all partial or full payments, CEPA has no obligation to passengers on cancelled programs. Unused portions of the itinerary are not refundable. Full or partial payment for reservation, constitutes an agreement to all the provisions and conditions on the part of the passenger, all land and air costs and conditions and thereof are those in effect and they are subject to changes at any time. Dates and schedule subject to changes. CEPA shall not be held liable for cancellations or disturbances in connection with services which are arranged only as external services outside of the contract and offer made. (e.g. sporting events, theater performances, exhibitions etc.)

**Limitation of liability:** CEPA GmbH and its employees will do everything possible to ensure a reliable program in a timely manner. However, our liability for any damages caused solely by agents charged by us to perform the services requested by you shall be limited to the costs of the services requested multiplied by three. This limitation of liability does not apply to cases of personal injury.

**Insurance:** For health and safety reasons, we strongly recommend insurance for yourself, or in the event that you have to cancel your booking or receive compensation for delays and/or damage to your property. We are happy to provide a quote for travel health, accident, assistance, luggage, and third party liability insurance and/or trip cancellation insurance. On the basis of international treaties and regulations, all damage claims made against services provided or arranged by CEPA can only be asserted under certain prerequisites or restrictions or will be ruled out in the presence of certain prerequisites.

**Exclusion of claims:** All claims made against CEPA GmbH must be made in writing and one month after the end date of the program.

**Ineffectiveness of Individual Provisions:** Should any provision or aspect of the terms and conditions or of the contract be found unenforceable, all remaining provisions will remain in full force and effect.

**Verbal Arrangements:** Any verbal arrangements of any type will only be binding if they are confirmed in writing by CEPA.

**Travel Documentation:** You are responsible for ensuring that you are in possession of the required travel documentation such as visas and passports and that they are valid and effective for all countries passed through en-route. We cannot be held responsible for expenses incurred if travel documentation does not meet the required criteria. If you are in doubt, please contact the relevant embassy or consulate.

**CEPA Customized Educational Programs Abroad GmbH:** CEPA Customized Educational Programs Abroad GmbH is an educational tour operator registered in Germany under the number 301652 Amtsgericht Stuttgart., which offers and operates all programs listed herein. Address: Im Schloss, 74379 Ingersheim, Germany. The term CEPA, CEPA Europe, CEPA GmbH refers to CEPA Customized Educational Programs Abroad GmbH.

**Jurisdiction:** Any contract made by whomsoever will only be accepted by CEPA GmbH if made under these terms and conditions, if it is subject to German law and if it is subject to the jurisdiction of the courts of the Federal Republic of Germany.